

PROPOSAL FOR RESEARCH FUNDS

A Research Funds application has two parts: the following cover sheet (with budget information) and a brief description of your project. Print out this form (you may type into the blanks before printing), provide the information requested below, attach your brief research proposal, and send to Box K-146.

Name _____

Date _____

Title of Project:

Budget Summary

Item	Amount Requested	Amount Approved by Dean
a. Student Assistants	_____	_____
b. Copying, typing	_____	_____
c. Transportation	_____	_____
d. Supplies	_____	_____
e. Lodging	_____	_____
f. Conference Registration	_____	_____
g. Other	_____	_____
TOTAL	=====	=====

Attach a brief (1 page) description of your project that includes:

1. A statement of the problem to be investigated, the significance of such research, the proposed methods of investigation and expected timing of completion. If the proposal is part of a larger, longer-term project, please indicate.
2. An explanation of budget items, where necessary (e.g., Xerox copying need not be explained, but the role of a student assistant, the need for supplies, etc., may need clarification).
3. An indication of any previous funding for this project.

PRINT AND SUBMIT THIS COVER PAGE TOGETHER WITH YOUR PROJECT DESCRIPTION—EITHER ON PAPER OR ELECTRONICALLY—TO THE OFFICE OF THE DEAN OF THE COLLEGE, CAMPUS BOX K-146; lbreitbo@knox.edu.